

# Lewisville Elementary School

## PARENT VISITATION

Dear Parents and Guardians,

You are welcome at LES anytime, and we ask that you observe the following school policies during your visit as we want **to maximize instructional time and ensure student and teacher safety:**

- Please sign in as soon as you arrive at the school. Sign-in is in the main office. You must have a visitor ID to visit a classroom.
- Classroom visits during a teacher's instructional block will need to be scheduled with the teacher prior to coming.
- Items that need to be delivered to your child/children (i.e. lunches, book bags, money) will be left at the front office. We will contact your child to come and get his/her item.
- Unannounced visits will not be allowed during instructional periods as we want to maximize your child's classroom learning.
- If we are administering standardized tests, emergency drills, etc. we do not allow parent classroom visits.
- *All questions and comments should be addressed to the teacher after the class is over and not in the presence of students. Interruptions and comments to the teacher or students are not appropriate during the class period. Please remember that any interruptions can hinder the learning process, and our mission is to maximize the time we have with your student.*

We are very proud of our school and invite you to come and share with us the excitement of being a part of Lewisville Elementary!

Sincerely,

Wanda Frederick  
Principal  
Lewisville Elementary School